



## **JOB SITE SAFETY PROTOCOL**

### **INFECTIOUS DISEASE SPREAD PREVENTION**

The health and well-being of our employees, subcontractors, and suppliers come first, and we do not want to put them at risk of any type of exposure. Our most important line of defense requires all employees, subcontractors, and suppliers who may be sick, not feeling well, or may have been exposed to an individual who is sick to stay home.

The following guidelines should be followed by all staff, subcontractors, and suppliers.

- No toolbox talks or gatherings in the Jobsite trailers.
- All meetings with ten or more people shall be held outside.
- Discontinue the use of community water, coffee, or food.
- Employees and subcontractors will be required to leave the Jobsite if they are displaying COVID-19 symptoms.
- Refrain from sharing cups, pens, pencils, plan-sets, tablets, laptops, tools, or any other items that may carry germs.
  - Frequently washing hands. CDC recommends you wash your hands with soap and water for at least 20 seconds. - If facilities are not available, please use dissolving disinfectant liquid (hand sanitizer). Allow liquid time to dry and do not wipe off any excess.
- Avoid touching your eyes, mouth, and face.
- Avoid handshakes and close contact with team members, and always wash and sanitize your hands following any contact. Maintain 6 feet of separation as much as possible.
- Keep surface areas clean and disinfect regularly. (Please see Disinfection of Jobsite)
- Every time you apply any personal protective equipment (PPE) to your face, wash hands (as directed above) and then disinfect PPE.
- Wash Clothing and other Reflective Gear regularly.
- No Food Delivery Service or other similar services allowed to service job sites.
- Before Eating or Drinking on the job site, make sure to disinfect hands, bottles, and surrounding surfaces. While we do want to ensure the safety of our employees and Jobsite workers, we always have to keep in mind the laws and regulations under the Health Insurance Portability and Accountability Act (HIPAA) and the Americans with Disabilities Act (ADA). If it comes to your attention that an employee or

Jobsite worker at your project has become infected with a disease that is being monitored by the Center for Disease Control and Prevention (CDC), please reach out to the appropriate county health department.

### **SUBCONTRACTOR RESPONSIBILITY**

Subcontractors must agree not to enter the Jobsite if they have knowingly come into contact with anyone who has exhibited symptoms of the virus or have tested positive for the virus in the previous 2 weeks. We, as the general contractor, have the right to ask any person to leave the Jobsite should we feel they have an illness that is being monitored by the CDC.

#### **Symptoms include:**

- Fever
- Cough
- Shortness of breath
- Body Aches
- Sore throat

Each working day, the Jobsite supervisor is to contact owner if they are aware of subcontractors that they oversee are exhibiting symptoms of the virus.

### **FIELD STAFF DAILY LOG**

Field staff must collect emails from any Subcontractor onsite daily confirming workers they oversee are not exhibiting symptoms of the virus, receipt of this message must be logged in the Daily Report for the project.

### **MEETINGS**

Meetings of 10 or more people must be held outdoors. Distancing of at least 6 feet between individuals should be maintained. Should meetings become ineffective due to distancing, meetings may be modified to communicate with smaller groups or individuals or be held as conference calls.

### **JOBSITE CLEANING SUPPLIES**

Make sure to keep the following items stocked at all times in your job office.

- Hand Soap (if facilities are available on site)
- Hand Sanitizer
- Paper towels
- Disinfectant Spray (i.e., Lysol, Clorox, etc.)

### **DISINFECTION OF JOBSITE**

High-touch surfaces, such as countertops, doorknobs, cellphones, and toilet flush handles, should be disinfected regularly since some pathogens can live on surfaces for several hours or days. Use products that say “disinfectant” on the label and include an EPA registration number. These are required to meet government specifications for safety and effectiveness. First, you should remove dust and grime before using the disinfectant. Second, the disinfectant needs to remain on the surface before it dries or is wiped off. Check the label for wait times to make sure the virus kill is effective.